

**DATE:** February 24th, 2026  
**PREPARED FOR:** PSFDH Board of Directors  
**PREPARED BY:** Margot Hallam, CEO

## **Operational**

As we approach year-end, our focus has been on reviewing internal processes and systems to ensure smooth and efficient operations heading into the next fiscal cycle. This includes an assessment of our Donor Perfect database and related fundraising practices to identify opportunities for improved accuracy, reporting, and workflow alignment.

This past month, we have concentrated on our budget development process and the preparation of our upcoming annual plan. These efforts aim to align our financial planning with the Foundation's strategic priorities and campaign goals for the coming year.

## **Board Recruitment**

The application period for new members of our Board of Directors closed on Friday, February 6, 2026. We received six applications, reflecting strong community interest in supporting the Foundation's mission.

## **2026 Signature Events**

1. Ladies Night – April 10<sup>th</sup>, 2026, ( tickets on sale now)
2. Festival of the Trees - November 26,27,28, 2026 – Lombardy Agricultural Hall

Our Board of Directors approved the postponement of the *Black-Tie Bingo* event to April 2027, allowing the Foundation to prioritize the successful implementation of the *Festival of Trees* and sustain focus on the *Annual Appeal Campaign* while maintaining staff wellness and event excellence

Respectfully submitted

*M. Hallam*